



Registered NDIS Provider

4050002720



**Macleay
Options Inc**
Your Number One Option

Macleay Options Inc is registered to provide a wide variety of services

Daily Tasks / Shared Living
Household Tasks—cleaner, gardening and other
Specialised Supported Employment
Accommodation / Tenancy
Development-Life Skills
Plan Management
Assist Personal Activities
Household Tasks / Domestic Cleaning
Participate Community
Support Coordination
Assist Access / Maintain Employment
Assist—Travel / Transport
Specialised Disability Accommodation
Assist-Life Stage, Transition
Personal Activities High
Group / Centre Activities
School Leavers Employment Support
Home Modifications

Further details on each of our service categories is provided within this booklet

**TOGETHER
WE CAN**
Do great things

About Macleay Options Inc.

Macleay Options Inc. is a not-for-profit organisation providing meaningful opportunities for adults with an intellectual disability by offering a variety of quality services which will promote independence and community participation through employment options, day activities and home support.



Our range of industries include:

Mowhawks— Lawn & Garden Maintenance

Woodies—Survey Pegs | Handcrafted Hardwood & Recycled Furniture | Garden Stakes | Car Washing

Threads—Digital Fabric Printing | Calico & Conference Bags | Cushions | Wall Art | Banners

Momacs—Macadamia Processing | Flavouring | Oils | Pastes | Handmade Chocolates | Honey

Macleay Options Recycling Enterprise, reclaiming and repurposing items otherwise destined for landfill

Retail Outlets at 15 Smith St, Kempsey, and 19 Elbow St West Kempsey NSW

As an NDIS provider we also have a wide range of services in our support section : **Macleay Valley Connections**

Assistance with daily life tasks in a group or shared living arrangement

Daily Tasks / Shared Living Support Purpose : CORE

incorporating assistance with and / or supervision of daily tasks in a shared living environment, which is either temporary or permanent, with a focus on developing the skills of each individual to live as autonomously (independently) as possible. The support is provided to individuals in accordance with their needs.



Examples of how we would help you:

Providing respite care, day or night for your carer.

Assistance with household tasks including, Cleaning, Laundry, Dishwashing, meal preparation, light house maintenance such as window / wall cleaning, and seasonal cleaning.

Assistance with

Household Tasks

Support Purpose : CORE

This incorporates assistance with essential tasks that you are not able to undertake : meal preparation, house or yard maintenance, cleaning and linen.



Examples of how we would help you:

Assistance with general household cleaning and similar tasks.

Meal planning, preparation and cooking.

Lawn mowing and gardening maintenance.

House Maintenance

Assisting in caring for dependents

Assistance with

Specialised Supported Employment Support Purpose : Capacity Building

The benefits of securing continued employment include: social inclusion, enhanced self worth, increased financial security, and most importantly new friendships.



Our range of vocational industries offering supported employment (casual; part-time; Full-time; work experience or voluntary include:

Mowhawks— Lawn & Garden Maintenance

Woodies—Survey Pegs | Handcrafted Hardwood & Recycled Furniture | Garden Stakes | Car Washing

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Assistance with

Accommodation / Tenancy
Support Purpose : Capacity Building



Our independent Living House, provides assistance with daily life activities to enable independent living. The house has been purpose built with 7 rooms and 6 villas. Support staff are onsite 24 hours a day.

Assistance with

Development—Life Skills

Support Purpose : Capacity Building

Our drop in support program assists people to live as independently as possible in their own home and intergrate with community. Operating 7 days a week providing support when required.

We help clients to create a plan which outlines goals for the future and assistance required to achieve these goals.

We can assist with the process to access and obtain the best possible outcomes to meet your needs through the National Disability Insurance Scheme.

Clients are empowered to maintain and increase their skills to enable them to achieve the following:

- Budgeting
- Cooking
- Lifestyle planning
- Assistance with daily living skills
- Maintaining family relationships
- Access to resources
- Your health needs
- Connecting with and enjoying your community
- Talking to and accessing other services that can meet your needs



Assistance with

Plan Management

Support Purpose : CORE

Plan management is the financial management of the plan supports to enable you to access allied health practitioners and consultants that are not registered with NDIS by financial management of your plan. We process all payments on a monthly basis and claim payment back from the NDIA.



We can provide the plan manager who would ensure efficient and appropriate expenditure of your allocated funds, in your plan.

Assistance with

Assist Personal Activities

Support Purpose : Core

Assisting with, and/or supervising, personal tasks of daily life to develop skills of the participant to live as autonomously as possible. These supports are provided individually to participants in their own home. The support can be provided in a range of environments.

Personal care supports relate to assistance with daily personal activities including assistance with, or supervision of, personal tasks of daily life. For example:

- personal hygiene, including showering, bathing, oral hygiene, dressing and grooming;
- toileting, bladder and bowel management and menstrual care;
- eating and drinking;
- attending appointments;
- use of aids and appliances, hearing and communication devices;
- mobility and transferring, for example moving in and out of bed and on or off the toilet; or
- application of splints, basic first aid due to injuries sustained as a result of a participant's disability.

Personal care supports may be required across a variety of settings. For example, a participant living alone in their own home, living with family or other people, when undertaking social, recreational, education or employment activities or during holidays away from home.

We would assist you with day to day living tasks such as:

- **Health and Hygiene**
- **Nutrition and swallowing**
- **Daily showering**
- **Feeding**



Assistance with

Participate Community

Support Purpose : Core

We will help you with social or recreational activities within the community.

We will do this by taking you on group or individual outings and provide access to our Drop In Support Program where you can take part in these activities and outings, making new friends and enjoying the company of old friends also.



We would assist you with things such as:

- Grocery and general needs shopping
- Attending the movies
- Fun day out

Assistance with

Support Coordination

Support Purpose : Capacity Building

Assistance to strengthen participants abilities to connect to and coordinate informal, mainstream and funded supports in a complex service delivery environment. This includes resolving point of crisis, developing capacity and resilience in a participant's network and coordinating supports from a range of service providers and allied health professionals connecting participants to ensure that their goals are meet and delivered in a professional manner.



Ensures that all enlisted providers are working to the clients best interest and needs.

Our coordinator will also assist you with attending appointments when required.

Assistance with

Assist Access / Maintain Employment

Support Purpose : Capacity Building

Our SLES (School Leaver Employment Support) program is about giving you the skills and confidence to help you move from school to employment. SLES offers you individualised support for up to 2 years after finishing year 12 to help you get ready for work and plan your pathway to employment.

Your SLES supports will be tailored to meet your individual employment goals. This may include:

- Assisting you find work experience in open employment and participating in job trials
- Job skills training assisting you with navigating formal qualifications
- Travel Training – helping you become confident with using public transport
- Drivers Licence – helping you complete practice hours
- Planning – helping you develop a plan to identify and reach your goals
- Skill development – helping you with confidence, understanding interview process practice and coaching, resume writing.
- Work Sampling – to help you decide if you enjoy on the job experience of your dream job
- Community involvement – helping you to engage with and participate in local community groups, such as volunteering with Marine Rescue, Navy Cadets, SES, or charity stores.
- Numeracy & literacy skills improvement.
- Leisure & social – perhaps your interested in poultry raising, or attending the Men's Shed, swap meets, or the CWA, we can assist you with this.
- Sports – interested in basketball, softball, cricket, soccer or even tenpin? we can help you find social groups and support you in attending games.

Want to know more phone our SLES program co-ordinator Joab for a chat Ph: 6562 2355 or email joab@macleayoptions.org.au



Assistance with

Assist—Travel / Transport

Support Purpose : Capacity Building

A participant who received a mobility allowance will be able to access funds through the NDIS for transport assistance if the participant cannot use public transport without substantial difficulty due to their disability or availability. Funding takes into account any relevant tax subsidy scheme, and it does not cover transport assistance for carers to transport their family member with a disability for everyday commitments.



Assistance with

Specialised Disability Accommodation Support Purpose : Capital

This refers to accommodation for participants who require specialist housing solutions to assist with the delivery of supports that cater for their significant functional impairment and / or very high support needs.

SDA has three support line items : Specialist Disability Accommodation, SDA person-specific adjustments and SDA support coordination.



Assistance with

Assist—Life Stage, Transition Support Purpose : Capacity

We understand there are various transitions experienced by individuals during their lifetime. We can offer assistance as participants undertake transitional processes be it physical, emotional, educational, vocational, or social.



At Macleay Options, our focus is about equipping individuals and their families with the skills, information and capacity to encounter future transitions, whilst recognising the importance of choice and control for the participant.

Assistance with

Personal Activities High Support Purpose : CORE

Assisting with and / or supervising tasks of daily life to develop the skills of the individuals with complex support needs to live as autonomously as possible.



We are able to assist participants with high support needs attend activities that require more than one support person in attendance at the same time.

For example: wheelchair transport to a Hydrotherapy pool and support staff in attendance for the duration of the outing.

Assistance with

Group / Centre Activities

Support Purpose : CORE

Our Day Program, “Oasis” provides the following funded services:

- Community Participation
- Active Ageing
- Centre Based with Community Activities
- Life Choices

We are either at the day program or in the community each day with varying activities daily. Each person is able to choose the programs / activities they attend and also the days that best suit them.

We operate Monday – Friday 9.00am to 4.00pm

The Oasis day program provide support to adults from 18 years of age with a disability, and provides opportunities for developing skills to help with independence.

Participants are guaranteed that THERE IS NO DISCRIMINATION and are respected as individuals.

- The service is based on individual and group needs
- Participants make their own decisions
- Participants have a say in how the service operates
- Participants are communicated to effectively
- Participants human rights are protected
- Planning with participants is done in a person centred way
- Participants have input into what resources are purchased



Home Modifications and Specialised Disability Assistive Technology

Support Purpose : Capital

Assistive Technology includes all aids or equipment supports that assist participants to live independently or assist a carer to support the participant. It also includes related assessment, set-up and training support systems.

Home Modifications include design and construction, as well as installation of equipment or changes to non-structural components of the building and installation of fixtures or fittings to enable participants to live as independently as possible and live safely at home.





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Cancellation Policy

Late Notice

If the participant/participant's representative cancels or reschedules a booking within 24 hours of the booking commencement time, the participant/participant's representative will be responsible for paying the price of the supports as if the supports that were booked were provided.

No Show

If the participant is not at the place where the service was to be provided within 15 minutes of the scheduled starting time, it will be considered that the participant is not attending the session and that no notice of cancellation was provided. The participant/participant's representative will be responsible for paying the price of the booking as if the supports that were booked were provided.

Late Commencement

If the participant arrives late for the booking, the booking will still end at the time originally booked and the participant/participant's representative will be responsible for paying the price of the supports booked as if the supports were provided for the entire booking period.

Payment for Late Notice, No Show and/or Late Commencement

Where the participant/participant's representative is responsible for payment under this policy, Macleay Options Inc. will send the participant/participant's representative an invoice for the participant/participant's representative to pay. The participant/participant's representative will pay the invoice by EFT within 7 days. Failure to pay within 7 days will result in the suspension of supports until the invoice is paid.



Macleay Options Inc

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www.macleayoptions.org.au
E: enquiries@macleayoptions.org.au

Head Office:
19 Elbow St, West Kempsey NSW 2440

Support Co-ordination: Roslyn Roach
Ph: 1800 462 253 E: roslyn@macleayoptions.org.au

Services Enquiries :
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Please note: content has been derived from documents provided by the National Disability Insurance Agency :

1800 800 110 NDIS www.ndis.gov.au

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